

New Jersey Breastfeeding Coalition Trustees' Conference Call

Dial in # 605-313-5751

Access # 409-302

Host PIN 1751

Date/Time November 9, 2020 4:00 PM

Attendees: Ellen Maughan, Ellen Shuzman, Mary Turbek, Judy Schneider, Nasheeda Pollard, John Worobey, Kay O'Keefe

Not attending: Casi Leahy, Jessica Libove

Quorum present: 8 yes **Others Attending:** None

Meeting Facilitator: Mary Turbek

Minutes: Ellen Shuzman

Agenda Item	Discussion	Action for Trustee
What are we doing at this meeting that meet our goal to eliminate disparities?	Reminder to keep this question in mind a every meeting. Read goals. In meeting it was noted that our priority is to support IBCLC candidates of color.	Will include in each meeting
Minutes 1. October 5, 2020 Trustee Conference Call Minutes 2. General Meeting Minutes 3. Special Trustee Meeting Minutes	Revised Trustee Conference Call minutes reviewed. General Meeting Minutes were sent out and Ellen Shuzman asked Trustees to send back comments Special Trustee Meeting Minutes- have not been sent out yet. Discussed wording of Board of Trustee discussion of the Reinvestment Fund proposal and review of Conflict of Interest Policy.	6 members present during vote. October 5, 2020 Minutes unanimously accepted Trustees will provide feedback if needed. Ellen Shuzman will send out Special Trustee Meeting Minutes for Trustee review.
Guidelines for posting on website, email lists, Facebook	Types of requests for postings: jobs, consumer education/ program flyers, research participants. In addition to posting member request for clinical suggestions, e.g. what to put in lactation room; also post articles Trustees value the job postings that can help to eliminate breastfeeding disparities, e.g. those seeking peer counselors; postings that	Consider developing guidelines for posting and to divide the work among committees as they are formed e.g. needed to monitor and post items All postings are monitored currently. Ellen M will continue to monitor

	<p>promote clinical practice, articles, and research.</p> <p>For some items, consider posting once a month and letting membership know timeline for submission.</p>	<p>what goes out on email lists. Judy monitors Facebook..</p>
Centering of Parenting	<p>Update on follow-up done with Henry J. Austin request for money to purchase items needed for a breastfeeding support program Ellen Maughan and Jessica Libove had conversation with the Health Center and helped develop a proposal.</p> <p>Discussion about whether NJBC can/ should accept requests for monies to support breastfeeding programs Trustees agree that there needs to be a guideline, form, and timeline when to submit requests for monies to support other agencies.</p>	<p>Ellen Maughan will send out proposal that was written</p> <p>Trustees will recognize priorities/ and goals of NJBC and currently it is to eliminate disparities through promoting IBCLC candidates of color.</p>
Childcare Project Update	<p>Reinvestment Fund will be subgranting \$5000 to NJBC for the project. And NJBC will be subgranting some of the money to ACNJ.</p>	<p>Informational</p>
Google Drive	<p>Interns developed google drive and all trustees will need access.</p> <p>Will need assistance of Interns to post.</p>	<p>Trustees all need to send any NJBC policies that they originated and are currently in effect for posting on google drive. Board needs to decide on process.</p>
Elections	<p>No discussion</p>	
Tammy Murphy	<p>Permission to record her presentation on Zoom had been given.</p>	<p>Will post presentation on NJBC website and post link on Facebook</p>
<p>Old Business</p> <ol style="list-style-type: none"> 1. Healthy NJ 2030 2. Spanish translation for BF and Employment poster 3. WBW video 4. Letter to DOH regarding separation of COVIC and suspected COVID 	<ol style="list-style-type: none"> 1. Deferred 2. Jessica just has completed the final draft. Will be sent to Google group 3. Deferred 4. Deferred 5. See above 	

5. Centering Pregnancy (Parenting) Application update 6. Activating Committees for Board of Trustees	6. Deferred	
Next Trustee Call	Next Trustee meeting in December	
Meeting adjourned		Adjourned at 5:07 pm

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