



New Jersey Breastfeeding Coalition Trustees' Conference Call

Date/Time: April 13 , 2020 4:00 PM

Attendees: Ellen Shuzman, Mary Turbek, Ellen Maughan, Casi Leahy, Judy Schneider, John Worobey, Kay O'Keefe, Nasheeda Pollard,

Not attending: Jessica Libove

Quorum present: Yes: 8 attended **Others Attending:** None

Meeting Facilitator: Mary Turbek

Minutes: Ellen Shuzman

Attachments: Agenda emailed out in advance

Topic	Discussion	Action for Trustee
Minutes reviewed and discussion	Difficult to know if trustees have read minutes. Process has been that they are sent out for review by trustees and any changes are to be sent to the Secretary in 7 days.	Process will continue with the addition that all revision need to be made before the following conference call. Secretary will inform status of minutes.
Plans for April's Virtual General Meeting	<p>Go to Meeting for Virtual General Meeting on April 22, 2020</p> <ol style="list-style-type: none"> 1. Poll asking if people working from home- they can raise their hands on Go to Meeting 2. Yarrow will present webinar on Family Leave. She will discuss role of Ambassadors. Webinar will be recorded. <p>Trustees discussed if NJBC should play a part in the Ambassador program</p> <ol style="list-style-type: none"> 3. Grantwriting survey to IBCLC candidates- Mary and Nasheeda on committee. Questions still being written; to go to Trustees before the General Meeting so it can be sent out. 4. Jessica can provide update on Mentorship 	<p>Unanimous decision for NJBC to be in partnership NJ Time to Care, NJ Dept of Labor, and other agencies .</p> <p>Nasheeda volunteered to be an ambassador. Consider putting a list of people who are ambassadors on NJBC website so others can get information</p>
NJBC needs assistance with tasks	Suggestion to recruit a student who would like an internship to work on various tasks	Mary M. will write a job description for a student intern. After she writes the job description, John W.



		will send out a request in his School at Rutgers University.
Zipmilk	Need trustee and others who are willing to learn how to manage Zipmilk. Need to verify links and phone numbers. Consider an student intern.	Ellen M. willing to learn but will try to recruit a NJBC member work on at General Meeting.
Looking at NJBC website	Website needs to be reviewed/critiqued. Steve, IT, helped to establish link on website for Covid.	Send comments to Ellen M.
Analysis of Membership Data	Need to analyze membership data that was collected.	Mary, Ellen S., and Nasheeda will work on analyzing the data
Future 2020 Trustee Slate	Future communication with members about 2020 Trustee Slate We might be able to vote electronically. Is there a limit to the number of terms on the Board	Followup on By-Laws.
Financial Statement	To date this year: \$1751.43 received in donation	Informational
Open Discussion	Nasheeda reported she is running virtual support groups; concern with what is going – anxiety.	

Meeting adjourned at 5:00 pm