

DRAFT ONLY for discussion - July 10th, 2017

Title: NJBC Dues Policy

Effective Date: _____, 2017

Purpose: To establish timely guidelines for annual dues collection. Formal active membership will be evaluated based on this policy. The NJBC benefits from this policy as it serves to validate active membership on an annual basis.

Policy Statement: Annual dues are intended to assist with the operational costs of the non-profit agency. Active membership and dues help the Coalition to promote, protect and support breastfeeding in NJ. **All /Only ?** active members will be invited to attend educational presentations provided following any General Meetings.

Procedure:

1. Specific membership dues information will be provided annually:
 - a.) At the last General Meeting of the year
 - b.) On our NJBC website
 - c.) Through an email communication, sent at least 30 days prior to the dues deadline
2. All active members must complete the online membership form and mail \$30 payment or pay on-line using PayPal by January 31st of each year.
3. A late fee of \$5.00 will be required if payment is received by January 31st.
4. Policy will be reviewed annually by the Board of Trustees and will be discussed with all members annually.

Responsible Parties: Treasurer and other designated NJBC Trustees